

WORKSHEET #8: COST PLANNING TEMPLATE

Costs can be identified for the COOP plan. Descriptions should be sufficient to ensure that managers not involved with the project can understand the nature of the proposed expenditure.

Cost Planning Template			
Description of Item (Include Purpose)	Number of Units/ Hours	Unit of Measure (e.g., Hour, Doz., Gal.)	Cost
Total Estimated Cost			
Additional Comments			
Completed by: Name		Date:	
Reviewed by: Name		Date:	

This worksheet is from the National Cooperative Highway Research Program (NCHRP) Project